



MARK MURRAY
CITY MARSHAL

NEWBURYPORT POLICE DEPARTMENT

4 GREEN STREET

NEWBURYPORT, MA 01950

(978) 462-4411 (TEL) • (978) 462-0396 (FAX)

WWW.NEWBURYPORTPOLICEDEPARTMENT.COM

Citizen Complaint Information Sheet

The Newburyport Police Department is committed to providing law enforcement services that are fair, effective, and impartially applied. A relationship of trust and confidence between the employees of the Newburyport Police Department and the citizens of the community is essential to the successful accomplishment of law enforcement objectives. It is in the best interest of everyone that your complaint about the performance of an individual is resolved fairly and promptly. The Newburyport Police Department has procedures for investigating your complaint. These procedures ensure fairness and protect the rights of both the citizens and the officers.

- You will complete the attached form, which can either be mailed or dropped off at the Newburyport Police Department, 4 Green Street, Newburyport, MA 01950.
- Your complaint will be sent to a Lieutenant, who will assign it to a Newburyport Police Department supervisor to investigate.
- You may be contacted by the investigating supervisor, in order to be clear on the details of your complaint.
- If the outcome reveals that a crime occurred, the District Attorney's Office will be notified and/or consulted with, and you may be required to testify in court.
- If the investigation results in an officer being charged with a violation of departmental rules and regulations or policies and procedures, you may be asked to testify in a departmental hearing.
- If the investigation shows that the complaint is unfounded or not sustained, or that the officer acted properly, the matter will be considered closed.

It is unlawful to provide information in this matter which you do not believe is true.



MARK MURRAY
CITY MARSHAL

NEWBURYPORT POLICE DEPARTMENT

4 GREEN STREET

NEWBURYPORT, MA 01950

(978) 462-4411 (TEL) • (978) 462-0396 (FAX)

WWW.NEWBURYPORTPOLICEDEPARTMENT.COM

Citizen Complaint Form

Complainant's Information

| | | | | | |
|-------------------|-------|----------|------------------------|--|--|
| Last Name | | | First Name | | |
| Street Address | | | Date of Birth | | |
| City | State | Zip Code | Social Security Number | | |
| Home Phone Number | | | Cell Phone Number | | |
| Email Address | | | | | |

Officer(s) Complained Against

| | | |
|-------------------|------|-------|
| 1. Officer's Name | Rank | Car # |
| 2. Officer's Name | Rank | Car # |
| 3. Officer's Name | Rank | Car # |

Incident Information

| | | |
|-------------------------|------------------|----------------------|
| Date of Incident | Time of Incident | Location of Incident |
| Description of Incident | | |
| | | |
| | | |
| | | |
| | | |



4 GREEN STREET

(978) 462-4411 (TEL) • (978) 462-0396 (FAX)

WWW.NEWBURYPORTPOLICEDEPARTMENT.COM

[illegible]

| | |
|----------------------------------------------------------|------|
| Signature of Complainant | Date |
| Signature of Complainant's Parent/Guardian (if under 18) | Date |

| | | |
|------------------------------------------------------------------------|------|------|
| Official Receiving Complaint | Date | Time |
| <input type="checkbox"/> By mail <input type="checkbox"/> In person | | |